

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



June 23, 2004

COUNTY FISCAL LETTER (CFL) NO. 03/04-66

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS  
COUNTY PROBATION OFFICERS

SUBJECT: FISCAL YEAR (FY) 2004/05 GROUP HOME MONTHLY VISITS STATE  
GENERAL FUND (SGF) PLANNING ALLOCATION

Contingent upon approval of the State Budget, the amounts identified on the enclosed attachment are your planning allocations for Group Home Monthly Visits. It is anticipated that a total of \$11,977,000 in SGF for monthly visits to foster children placed in out-of-state and in-state group home facilities will be made available upon approval of the 2004/05 Budget Act. These visits are to be conducted either by County Welfare Departments (CWDs) or County Probation Departments (CPDs) as instructed in All County Letter 98-81.

**PROBATION**

The enclosed attachment displays the combined SGF allocation of \$6,783,692 for in-state and out-of-state monthly visits conducted by Probation Officers. The in-state portion of the allocation is distributed based on each county's percent to the statewide total of probation supervised group home placements extracted from the Child Welfare Services/Case Management System (CWS/CMS) reports for Calendar Year 2003. The out-of-state portion of the allocation is distributed based on each county's percent to the statewide total of probation supervised children in out-of-state group home placements extracted from the CWS/CMS reports for Calendar Year 2003.

County Probation Officers performing these monthly visits will account for their time and report expenditures through a Memorandum of Understanding with the CWDs, and in accordance with the claim instructions issued in CFL No. 99/00-62 dated May 23, 2000. Federally eligible expenditures submitted to the CWD will be charged to Program Code (PC) 579-Monthly Visits for Group Home Placements (Probation). PC 581, non-federal Monthly Visits, has been established so CPDs can report non-federal costs after they apply their own non-federal discount ratio. Expenditures exceeding the probation SGF will be shifted to county only via State Use Only (SUO) Code 329.

## **WELFARE**

The attachment also displays the SGF allocation of \$5,193,308 for monthly visits conducted by Social Workers, and is distributed based on each county's percent to the statewide total of welfare supervised group home placements extracted from the CWS/CMS reports for Calendar Year 2003. The out-of-state portion of the allocation is distributed based on each county's percent to the statewide total of welfare supervised children in out-of-state group home placements extracted from the CWS/CMS report for Calendar Year 2003.

County Social Workers performing these monthly visits will charge their costs to PC 577-Monthly Visits for Group Home Placements (CWD) on the County Expense Claim (CEC). The non-federal discount ratio is automatically applied to PC 577 and the non-federal portion is shifted via PC 586, which is funded at 100 percent SGF. Expenditures exceeding the welfare SGF allocation will be shifted and funded at the normal CWS Case Management sharing ratio via SUO Codes 045 and 051 for CWS costs. SUO code 051 is tracked against the CWS Allocation.

Note that, for both CWDs and CPDs, funds were adjusted to ensure a minimum allocation per county equal to the annual cost associated with conducting monthly visits with one child placed in an in-state group home facility.

Any questions concerning this allocation should be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

KATHY FARMER, Chief  
Financial Management and Contracts Branch

Attachments

c: CWDA

**GROUP HOME MONTHLY VISITS  
FY 2004/05 ALLOCATION**

COUNTY	PROBATION ALLOCATION SGF	WELFARE ALLOCATION SGF	TOTAL ALLOCATION
Alameda	\$330,106	\$393,022	\$723,128
Alpine	\$1,000	\$1,000	\$2,000
Amador	\$5,279	\$2,069	\$7,348
Butte	\$39,080	\$18,635	\$57,715
Calaveras	\$14,784	\$2,764	\$17,548
Colusa	\$8,447	\$1,000	\$9,447
Contra Costa	\$132,016	\$180,163	\$312,179
Del Norte	\$3,168	\$1,379	\$4,547
El Dorado	\$22,773	\$6,901	\$29,674
Fresno	\$214,396	\$141,504	\$355,900
Glenn	\$8,447	\$3,453	\$11,900
Humboldt	\$21,121	\$4,832	\$25,953
Imperial	\$69,706	\$40,728	\$110,434
Inyo	\$6,337	\$2,764	\$9,101
Kern	\$150,103	\$115,967	\$266,070
Kings	\$27,458	\$6,901	\$34,359
Lake	\$21,121	\$13,113	\$34,234
Lassen	\$28,051	\$4,832	\$32,883
Los Angeles	\$2,246,374	\$1,675,876	\$3,922,250
Madera	\$12,674	\$9,665	\$22,339
Marin	\$40,132	\$8,975	\$49,107
Mariposa	\$4,227	\$4,143	\$8,370
Mendocino	\$37,557	\$22,220	\$59,777
Merced	\$53,864	\$22,909	\$76,773
Modoc	\$6,337	\$1,000	\$7,337
Mono	\$4,762	\$1,000	\$5,762
Monterey	\$72,874	\$44,866	\$117,740
Napa	\$36,963	\$1,379	\$38,342
Nevada	\$17,952	\$4,143	\$22,095
Orange	\$163,701	\$420,373	\$584,074
Placer	\$35,911	\$36,844	\$72,755
Plumas	\$8,447	\$1,379	\$9,826
Riverside	\$362,255	\$270,671	\$632,926
Sacramento	\$475,808	\$406,095	\$881,903
San Benito	\$5,279	\$7,591	\$12,870
San Bernardino	\$451,565	\$266,011	\$717,576
San Diego	\$261,458	\$551,741	\$813,199
San Francisco	\$186,533	\$11,865	\$198,398
San Joaquin	\$143,029	\$66,954	\$209,983
San Luis Obispo	\$51,881	\$23,037	\$74,918
San Mateo	\$135,966	\$28,300	\$164,266
Santa Barbara	\$55,974	\$24,852	\$80,826
Santa Clara	\$183,290	\$8,286	\$191,576
Santa Cruz	\$48,976	\$20,146	\$69,122
Shasta	\$22,773	\$22,778	\$45,551
Sierra	\$3,168	\$1,379	\$4,547
Siskiyou	\$14,784	\$12,423	\$27,207
Solano	\$46,138	\$26,231	\$72,369
Sonoma	\$74,916	\$64,885	\$139,801
Stanislaus	\$63,369	\$16,003	\$79,372
Sutter	\$13,732	\$8,286	\$22,018
Tehama	\$16,900	\$2,764	\$19,664
Trinity	\$4,227	\$1,379	\$5,606
Tulare	\$115,116	\$36,585	\$151,701
Tuolumne	\$2,110	\$2,764	\$4,874
Ventura	\$120,529	\$68,166	\$188,695
Yolo	\$60,794	\$25,541	\$86,335
Yuba	\$17,952	\$22,778	\$40,730
<b>TOTAL</b>	<b>\$6,783,690</b>	<b>\$5,193,310</b>	<b>\$11,977,000</b>